

Imagine Foundations Monthly Board Meeting
Wednesday, November 21, 2020
Zoom Meeting
5:00 p.m.

Meeting called to order - 5:05pm
Roll Call
Pledge of Allegiance
Motion to approve November 2020 board minutes
Board approved minutes

Board Updates - Anthony Pollard

Levonina - shared that there are two candidates they are vetting to join the board. Has significant service in education and looking to interview/meet with them shortly
Ebonnie is working on team building activities with school leadership

Imagine Leeland Report -Ms. Williams

Plan do Study Model

- meeting expectations on the county side as well as expectations on the Imagine side
- leadership team working on monitoring and accountability on academics and character attendance and assessments
- fishbone diagram in math that identifies areas that are working on, problematic and actions causing the problems
- based on what the data indicates, attendance, low attendance at the elementary level, there was a misunderstanding with staff taking attendance that will be addressed

School Excellence Plan

- decision making among stake holders focused on shared values, teacher rate how they are doing, instructional leadership creates a shared agenda, from staff what works, parent engagement via surveys. Ask teaching staff what do they need to be effective.
- POP- problems of practice - accountability, provide balanced support, equal feedback to special teams
- Ms. Jones Science ILT
- crated student feedback forms
- asked students to identify what works and does not work for them

Parent Choice

Parent University

- ensure parent have a voice
- PTO had first meeting
- specialty school's info from counselor
- wellness Wed/Progress reports -, meet with Tag students, sped students, small group and counseling sessions all take place

School Excellence Plan

- Dec afterschool programs will begin
- College and career readiness program
- fall fest with 1st grade
- college tour for MS students at George Mason
- staff meeting on how to celebrate students
- monthly virtual culture kitchen
- monitoring observation tool to ensure observations are happening during distance learning
- content areas of reading/math/science
- ILT meeting used to tool to make any necessary improvements
- focusing on assessment monitoring, where teachers are required to maintain data on classroom assessments
- utilize to monitor data of STAR assessments from last year to current year in reading. Right only Fall data available. Slight drop in reading. In math the areas to watch are off of the benchmark areas. December will have full data

School Development

- investing in instructional leadership team
- made new instructional digital purchases to align with distance learning

Economic Sustainability

- 469 enrollment, did lose 2 students to homeschool
- hired 3rd grade teacher who will join team on Nov 23rd

Questions - asked about plan do study model?

Johnson - started work in the summer developing it, already seeing gains, at Dec board meeting will be able to provide data

Q- are there specific topics at the meetings

A - yes use survey to identify topics to discuss, tomorrow's meeting is more of a chat and chew

Q- asked about attendance percentage per day. Average as of Nov 11th is 95%, will provide breakdown by day. Only 15 students on chronic list

Imagine Morningside Report -Ms. Johnson

Parent Choice-

- PTO had fundraiser for
- use of class dojo to communicate with parents - fun things at school, report cards,
- info night for 8th graders transitioning, students won't have the activities they are used to but will find a creative way. What is needed for specialty schools, grades
- Additional parent conferences before Thanksgiving Break- ensuring scholars are focused based on the intervention plans for scholars that are failing
- 1st open house on Thurs.
- family event upcoming will share during Dec meeting
- 395 students currently enrolled, parents have struggled with kids being engaged from 8:30-3:0 so parents choose other homeschool platforms

Character Development -

- morning circle - what are they most thankful for
- SEL counseling lessons include online bullying, stress mgmt., and personal safety. Nov challenge create spaces that
- PBIS kickoff, assigns points to students for various activities. Teachers did a kickback survey to ensure they have all resources they need.
- PBIS kickoff - escape room and dance party
- Virtual character parade celebrations
- SEL activity that focused on body positivity
- teachers are promoting lunch bunches, virtual recess that has been really important

Academic Growth

- 3 goals from performance plan will focus on
- teachers are focused on data and assessments and what is needed to move scholars academically
- completed first round of observations - need to focus on accountable talk (3b Charlotte Danielson)
- K-2 teachers shared and got feedback from their peers
- think circle - monitoring that teachers are utilizing the time
- weekly informal observations continue
- novice teachers - presented by veteran teachers - peer coaching and peer classroom visits

Teacher Learning-

- average 2.95% rating for teacher's formal observation - rating on a 4 pt. scale
- classroom environment was the highest rated section 3.15%

School Development

- school performance plan 3 goals current attendance rate 94.53% goal is 95%. Focus on students who are falling behind in attendance
- goal 2: 5% improvement in reading from BOY to EOY using the plan do study act model, collaborative planning is key to reach that goal. Using various platforms to help with academics - I-ready to ensure school

Shared Values

- inside imagine 5 senses challenge in your workspace
- support with curriculum
- sped students receiving a lot of support
- ILT is on track with SEP and SPP
- last year new teacher survey indicated what is FUN - new data to show how teachers are showing how they have FUN

Questions -

- Q- SEL lessons, how are they being taken advantage of?
- A - Elementary students meet every 6 days, students see counselors and discuss/lessons on specific topics. MS students meet with counselors bi-weekly with various topics. Counselors use the Charlotte Danielson framework to assist them with planning and preparing
- Q- with returning teachers are you seeing a change in virtual vs on site teaching
- A- has 84% returning teachers, teachers who struggled in brick/mortar are doing well because the classroom mgmt. is not an issue. As a school they invested in the teachers with how to engage students and also engaged with parents how to access the platforms used.

School Facilities Report -Mr. Miller

- still supporting virtual models at both schools.
- periodic cleaning of high touch surface areas throughout the day
- working on additional signage about social distancing

Leeland

- floor tiles replacement
- touch up painting
- renovating Chelsea hall lav
- cleaning out classroom and moving excess furniture into storage
- renovations are still being worked on designing and permit process

Morningside

- replacing cabinets and counters
- 2nd floor lavs will be replaced
- window blinds throughout the building
- PGCPS will provide LED lighting throughout the school via Pepco with no cost to schools, completed by EOY
- preparation inspection of all school bldgs. on Nov 20th, team doing general repairs in preparation for that visit
- re-opening plans for Feb, bulk purchases for PPE equipment,
- health screening, looking at 3rd party applications or google forms- health questionnaire
- working on finalizing staggered entry plans, signage and markers for movement for students
- HVAC air quality is being discussed. Air purifiers for classes/offices \$700 per unit & \$350, alternative are ionizing air purifiers that puts safe non-toxic disinfecting in the air cost is \$80 per unit that works up to 30hrs
- cleaning crew will do an enhanced schedule of cleaning in the lavs
- health suite/isolation rooms - Leeland & Morningside will use teachers' lounge/work rooms

Q- N/A

Regional Team Updates

- Mr. Pace** - due to the number of charter operators were able to form the PGC Charter school alliance and allows schools to communicate with one another better and provide support to one another. Meet monthly with schools, have also started formal meetings with PGC and meet with Dr. Goldson.
- All charters have received a 1 yr. extension for charter school renewal. Each school should complete an addendum that was emailed to individuals due by Dec 15th to PGC. will discuss during board retreat. I
 - Instructional planning for improvement, have an explicit plan and paired schools together for the planning process. Using SEP & SPP, will seek advice from the board once a draft is in place.

Scholars are slated to return at the beginning of 3rd Q. Students with last name A-K will have the option of attending Mon/Tues and L-Z last name will attend Thurs/Fri, Wednesday will be virtual for all PGCPs-Charter school lottery is now open.

MD board retreat is coming up.

Celebrating Principals for their hard work, Oct Principal Appreciation Month

Mr. Toler - Thank you to school leadership and regional team for their hard work.

Meeting Adjourned - 6:45PM

